

On the Job Injuries FAQ for Travelers

Nurses face a number of serious safety and health hazards while on the job. Travel Nurse Across America encourages safe working environments but we know on the job injuries can occur which is why we have a process in place for such occurrences.

Below are some frequently asked questions and answers to help you in the event you experience an on the job injury.

What should I do if I have been injured on the job?

If you have had any type of work related injury or exposure, you should notify Gallagher Bassett PC365 at **855-310-3718**.

Please also notify hrtrav@tnaa.com by sending a brief email with your name and injury details.

Who is Gallagher Bassett PC365?

Gallagher Bassett PC365 is a service provided by TNAA's workers' compensation carrier, **Gallagher Bassett**, for on the job injury reporting that is available 24 hours a day, 7 days a week.

What will Gallagher Bassett PC365 do?

Gallagher Bassett PC365 will:

- Ask questions to gather details of the injury
- Triage the injury
- Recommend a treatment plan for non-emergency and non-life threatening situations
- Schedule an appointment and coordinate follow-up care should the injury require medical attention
- Provide a report of injury to Gallagher Bassett and the TNAA HR Department

What will Gallagher Bassett and the TNAA HR Department do?

Once the report of injury is received, via email, Gallagher Bassett will assign a claim number and provide the claim number to the TNAA HR Department. Together, Gallagher Bassett and TNAA's HR Department will support the traveler's claim from injury to a safe return to work!

(Injuries that take place in Ohio, North Dakota, Washington, and Wyoming are processed by the state instead of Gallagher Bassett. This report will go to the applicable state department and to the HR Department.)

What if I do not feel my injury is serious enough for medical treatment?

It is important you still report the injury to Gallagher Bassett PC365 in the event the injury worsens. Please call even if:

- The injury only required first aid to care.
- You do not need to see a doctor.
- You will not be missing any work.
- You filled out a facility incident report.

How long do I have to report my injury?

We encourage reporting within twenty-four (24) hours of the injury. However, if the injury occurred any time while working for TNAA, please report the injury.

What should I do if I have potentially been exposed to HIV?

If you have potentially been exposed to HIV, immediately notify your Gallagher Bassett and hrtrav@tnaa.com with your name, call back number and details.

What happens if my injury causes loss time from work?

Any time missed because of an on-the-job injury needs to be communicated to the HR Department.

What is required for me to return to work?

A return to work notice, with or without restrictions, from a physician is required for you to return to work and be submitted for future assignments. The HR Department will inform all necessary parties of your return to work status.

Whom should I contact for questions or concerns?

Please direct questions and concerns to the HR Department **(800) 240-2526** or hrtrav@tnaa.com.

